



**MINUTES  
CARLISLE COMMUNITY SCHOOL  
Regular Board Meeting, Monday, April 11, 2016  
After Public Hearings at 6:00 p.m.  
Carlisle Community School Board Room**

President James called to order the April regular board meeting at 6:27 p.m.

Directors Present: Susan James, President  
Jenny Foster, Vice President  
Kyle Chambers  
Art Hill

John Judisch  
Also Present: Bryce Amos, Superintendent  
Jean Flaws, Board Secretary/Business Manager

The agenda was amended to correct the dates of the past meetings to March 7 and March 21. Motion by Judisch to approve the agenda as amended. Seconded by Foster. Motion carried unanimously.

Motion by Judisch to approve the March 7 regular board meeting minutes. Seconded by Foster. Motion carried unanimously. Motion by Foster to approve the March 21 special board meeting minutes. Seconded by Hill. Motion carried unanimously.

Visitors – No visitors

Board Recognitions – The board recognized those who have reached the \$500 donation amount for the Carlisle Empowering Foundation. The foundation helps teachers help students through grants offered to teachers. Seventy percent of donations to the foundation come from teachers. Those being honored and receiving certificates are Donna Fink, Walter & Joyce Jones, Randall & Jen Rowray and Joe & Kristan Schettler. Thank you to the donors for their generosity.

Board Communication – None

IASB Communication – Mr. Amos recapped what IASB sent out about the legislature. There is still no funding for the state-wide assessment or summer school. No decision has been made on extending the sales tax sunset and there may not be one for the upcoming fiscal year.

Updates/Information

A. High School Renovations Project – Phase I Schematic Design

Eric Beron spoke to the board about the schematic design for Phase I of the high school renovations project. There have been numerous additions and renovations to the high school since 1962. He reviewed the scope of services and noted that building code requirements are being followed. Phase I does include renovating the current band room for vocal music and adding on a band room to the east side of the high school along with a fire suppression system and upgrades to the HVAC systems/infrastructure, electrical service, classroom ceilings and lighting. He shared a project timeline for each of the six phases of the project. The next phase is the design development stage with the construction phase beginning October, 2016 and completion in January, 2018. There will be background checks done on the workers as the construction will be going on in the building during the

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**



## CARLISLE COMMUNITY SCHOOL

[www.carlislecsd.org](http://www.carlislecsd.org)

school year. DLR Group is mindful of the budget amount of \$6,000,000 for the project and will include some alternates to be bid out so the District has choices depending on the bid results.

B. Facility Projects: Softball Field & Parking Lot – The softball field project is back on schedule. The scoreboard is up and the footings and lights are in. Soon the construction of the dugouts and bleachers will be visible. The activities department is promoting a Softball Wall of Pride in which patrons can purchase bricks that can be imprinted. The sidewalk and seeding are completed at the new high school parking lot. The lot will need to be restriped.

C. District Parent Math Night – May 2<sup>nd</sup> – There will be a flier going out to parents regarding the math night. Staff will be presenting the new math curriculum and resources that will be available. They will also model some lessons and then have breakouts for the grade levels.

### Business/Action Items

#### A. DLR Group Contract Amendment for Architectural/Engineering Services

The DLR Group contract amendment is for them to provide services for Phase I of the high school renovation project.

Motion by Judisch to approve the DLR Group contract amendment for architectural/engineering services. Seconded by Hill. Motion carried unanimously.

#### B. Approval of the High School Phase I Schematic Design Submittal

Motion by Hill to approve the submitted high school phase I schematic design as presented. Seconded by Foster. Motion carried unanimously.

#### C. Summer Projects

Mr. Amos reviewed proposed summer projects totaling \$426,674. The directors submitted projects (listed by priority) and were asked to get quotes. The final list includes: Transportation – new bus and putting down a new surface for the bus garage lot. Technology – replacing older laptop computers lab computers and projectors, network switches, additional access Wi-Fi points, ICN upgrade, Google backup and antivirus. Facilities – restriping the HS parking lot, replace domestic hot/cold water lines in the elementary, painting, concrete repairs and seal coat the parking lot behind the HS gym.

Motion by Foster to approve the summer projects as presented. Seconded by Judisch. Motion carried unanimously.

#### D. 2015-2016 School Calendar, Snow Make-up Day

Mr. Amos is recommending that the District not make up the missed snow day as we are over the required hours minimum by 35 hours. The teachers would come back on May 31 in order to fulfill their 191 day contract.

Motion by Foster to maintain May 27 as the last day of school as originally submitted. Seconded by Hill. Motion carried unanimously.

#### E. Softball Field Project Change Order

The change order reflects the decision not to install snow guards from the metal roof panels of the dugouts at a cost savings of \$2,530.00.

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School  
Regular Board Meeting Minutes  
04/11/2016  
[www.carlislecsd.org](http://www.carlislecsd.org)



## CARLISLE COMMUNITY SCHOOL

[www.carlislecsd.org](http://www.carlislecsd.org)

---

Motion by Foster to approve the softball field project change order. Seconded by Judisch. Motion carried unanimously.

### F. Special Education Contracts for 2015-2016, Des Moines Public School District

Motion by Foster to approve the special education contracts for 2015-2016 with Des Moines Public School District. Seconded by Judisch. Motion carried unanimously.

### G. Second Reading of Board Policy Codes 408.1 – 415

The board discussed board policy code 408.2, Certified Employee Publication or Creation of Materials. Mr. Amos will bring the code back with updated language at the May board meeting to be approved.

Motion by Foster to table the second reading of board policy codes 408.1-415 until the May board meeting. Seconded by Chambers. Motion carried unanimously.

### H. Award Audit Services for District's Financial Records

The District sent out an RFP for audit services to three companies: Hunt & Associates, P.C., Nolte, Cornman & Johnson, P.C. and Community CPA & Associates, Inc. All three companies returned the RFP with the following costs for the fiscal years of 2016, 2017 and 2018 as follows: Hunt & Associates, P.C. (\$10,000, \$10,500, \$11,000); Nolte, Cornman & Johnson, P.C. (\$10,500, \$11,000, \$11,500) and Community CPA & Associates, Inc. (\$12,750, \$11,900, \$11,700). It is recommended to accept the RFP from Hunt & Associates, P.C. as they are the low bid.

Motion by Foster to award audit services to Hunt & Associates, P.C. for the district's financial records. Seconded by Hill. Motion carried unanimously.

### I. Meal Prices for 2016-2017

Per federal guidelines, the District needs to raise the lunch price. It is being recommended to raise the meal prices by \$0.10 (breakfast-\$1.55, student lunch-\$2.45, adult lunch-\$3.50, extra entrée-\$1.45 and student second lunch-\$2.60) and the milk price by \$0.05 (milk/juice-\$0.40).

Motion by Foster to approve the meal prices for 2016-2017 as presented. Seconded by Judisch. Motion carried unanimously.

### J. Purchase Agreement for Building Trades Lot

The purchase agreement is for a lot in the Danamere Farms addition with a purchase price of \$55,000. The District will pay \$500.00 down with the remaining balance due July 1, 2016. Mr. Amos noted that the building trades class is full for the 2016-2017 school year. Norwalk approached the District about sharing this program but Carlisle declined as the class is full.

Motion by Foster to approve the purchase agreement for the building trades lot for 2016-2017. Seconded by Chambers. Motion carried unanimously.

### K. New Hires for 2016-2017

a. Jason Bradshaw      Transportation Director

Motion by Hill to approve the new hire of Jason Bradshaw. Seconded by Judisch. Motion carried unanimously.

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School  
Regular Board Meeting Minutes  
04/11/2016  
[www.carlislecsd.org](http://www.carlislecsd.org)



## CARLISLE COMMUNITY SCHOOL

[www.carlislecsd.org](http://www.carlislecsd.org)

### L. Resignations for 2016-2017

- |                   |  |                |
|-------------------|--|----------------|
| a. Tom Allen      | 7 <sup>th</sup> Gr Boys Basketball Coach | Step 4 Group 5 |
| b. Donna Fink     | MS Science Teacher                       | Step 36 Lane 4 |
| c. Krysta Gardner | 4 <sup>th</sup> Grade Teacher            | Step 5 Lane 1  |
| d. Barb Albrecht  | MS Math Teacher                          | Step 39 Lane 4 |

Mr. Eighmy spoke about two of resignations as they are retiring after many years of service to the District: Donna Fink and Barb Albrecht. The board thanked them for their dedication and service to the students. They will be honored at a reception for retirees May 18 at 4:00.

Motion by Hill to approve the resignations for 2016-2017 as presented. Seconded by Foster. Motion carried unanimously.

Motion by Judisch to approve the bills as presented in the amount of \$804,557.61. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the March 2016 financial reports as presented. Seconded by Judisch. Motion carried unanimously.

### Mr. Amos's Report

#### \*Upcoming Dates:

- April 13 – HS Community Clean-Up Day
- April 19 – All juniors will be taking the ACT. Because of ACT regulations, there will be no school for grades 9, 10 and 12 that day. Juniors will not have school April 22.
- April 23 – Prom

The next regular meeting is May 9, 2016, 6:00 p.m., in the Carlisle Community School Board Room.

Motion by Foster to adjourn the April regular board meeting. Seconded by Hill. Motion carried unanimously.

Meeting adjourned at 8:17 p.m.

The board took a five minute recess before beginning the strategy session.

### Strategy Session

#### A. Collective Bargaining Strategy Session, per *Iowa Code §20.17(3)*

The board went into the collective bargaining strategy session, per *Iowa Code §20.17(3)* at 8:22 p.m.

The board came out of the collective bargaining strategy session, per *Iowa Code §20.17(3)* at 9:23 p.m.

---

Susan James, Board President

Attest:

---

Jean Flaws, Board Secretary/Business Manager

[www.carlislecsd.org](http://www.carlislecsd.org)

**CHARACTER, SERVICE AND EXCELLENCE IN EVERYTHING WE DO**

Carlisle Community School  
Regular Board Meeting Minutes  
04/11/2016  
[www.carlislecsd.org](http://www.carlislecsd.org)